State of Alaska Per Diem Rates

Bargaining Unit		Alaska				Contiguous U.S., Hawaii, & Foreign				First Day Travel	Last Day Travel	Travel Less Than 24 Hours
		M&IE		Lodging		M&IE		Lodging				
		Short-Term	Long-Term/ Non-commercial	Short-Term / Non-commercial	Long-Term / Non-commercial	Short-Term	Long-Term	Short-Term	Long-Term			
General Government GG, GY, GP, GZ (Contract Effective July 1, 2007 through June 30, 2010)		Greater of $60 or AAM rate	AAM	Applies if travel is 30 days or less. Traveler's option of actuals OR $30 noncommercial. See Travel Per Diem FAQ #7.	Applies if travel is more than 30 days. Traveler's option of $45 at commercial OR $30 at noncommercial facility. See Travel Per Diem FAQ #7.	Federal M&IE rate	55% of federal M&IE rate	Actuals	55% of federal lodging rate	Prorated M&IE*	Prorated M&IE*	Prorated M&IE* if more than 12 hours and at least 2 hours longer than normal work hours
AAM NG, XE, EE, KK, GC, TA, TM, Boards & Commissions		$60	$33	Reimbursement of actual costs applies if travel is short-term (30 days or less), OR $30 noncommercial when commercial facilities are not available.	Applies if travel is more than 30 days. $45 for commercial OR $30 noncommercial facilities when commercial facilities are not available.	Federal M&IE rate	55% of federal M&IE rate	Actuals	55% of federal lodging rate	Prorated M&IE*	Prorated M&IE*	Prorated M&IE* if more than 12 hours and at least 2 hours longer than normal work hours
Supervisory (SU) SS (Contract Effective July 1, 2007 through June 30, 2010)		Greater of $60 or AAM rate.	AAM	Applies if travel is 30 days or less. Traveler's option of actuals OR $30 noncommercial. See Travel Per Diem FAQ #7.	Applies if travel is more than 30 days. Traveler's option of $45 at commercial OR $30 at noncommercial facility. See Travel Per Diem FAQ #7.	Greater of $60 or federal M&IE rate	55% of federal M&IE rate	Actuals	55% of federal lodging rate	Prorated M&IE*	Prorated M&IE*	Prorated M&IE* if more than 12 hours and at least 2 hours longer than normal work hours
Marine Engineers BB (Contract Effective July 1, 2007 through June 30, 2010)	Cash Allowance for Subsistence and Quarters (Travel for Training and Meetings)	Greater of $60 or AAM rate		Greater of $95 Peak (May 16 - Sept. 15), $85 Off-peak (Sept. 16 - May 15) OR AAM		Greater of $60 or AAM rate		Greater of $95 Peak (May 16 - Sept. 15), $85 Off-peak (Sept. 16 - May 15) OR AAM.		Prorated M&IE*	Prorated M&IE*	Prorated M&IE* if more than 12 hours and at least 2 hours longer than normal work hours
	Change Ports and Travel Between Assignments (Travel to and from regularly assigned ports)	Actuals		Actuals		Actuals		Actuals		Actuals	Actuals	Actuals
Marine Masters CC (Contract Effective July 1, 2007 through June 30, 2010)	Cash Allowance for Subsistence and Quarters (Travel for Training and Meetings)	AAM rate		Greater of $95 Peak (May 16 - Sept. 15), $85 Off-peak (Sept. 16 - May 15) OR AAM		Greater of $41 or AAM rate		Greater of $95 Peak (May 16 - Sept. 15), $85 Off-peak (Sept. 16 - May 15) OR AAM		Prorated M&IE*	Prorated M&IE*	Prorated M&IE* if more than 12 hours and at least 2 hours longer than normal work hours
	Relief Terminal (Travel to and from regularly assigned ports	Actuals		Actuals		Actuals		Actuals		Actuals	Actuals	Actuals
Marine Service Crews MM (Contract Effective July 1, 2007 through June 30, 2010)	Cash Allowance for Subsistence and Quarters (Travel for Training and Meetings)	AAM rate		Greater of $95 Peak (May 16 - Sept. 15), $85 Off-peak (Sept. 16 - May 15) OR AAM		Greater of $42 or AAM rate		Greater of $95 Peak (May 16 - Sept. 15), $85 Off-peak (Sept. 16 - May 15) OR AAM		Prorated M&IE*	Prorated M&IE*	Prorated M&IE* if more than 12 hours and at least 2 hours longer than normal work hours
	Change Ports and Travel Between Assignments (Travel to and from regularly assigned ports)	Actuals - Seasonal employees not entitled		Actuals - Seasonal employees not entitled		Actuals - Seasonal employees not entitled		Actuals - Seasonal employees not entitled		Actuals	Actuals	Actuals

State of Alaska Per Diem Rates

	Alaska				Contiguous U.S., Hawaii, & Foreign						
	M&IE		Lodging		M&IE		Lodging				
Bargaining Unit	**Short-Term**	**Long-Term/ Non-commercial**	**Short-Term / Non-commercial**	**Long-Term / Non-commercial**	**Short-Term**	**Long-Term**	**Short-Term**	**Long-Term**	**First Day Travel**	**Last Day Travel**	**Travel Less Than 24 Hours**
State Troopers and Airport Police AA, AP (PSEA Contract Effective July 1, 2008 through June 30, 2011)	Per diem in PSEA Region/Loc chart below OR the greater of $60 (per contract) or the AAM, OR actuals to a maximum of $60 per day.		Per diem in Region/Location Chart OR noncommercial $30 OR actuals.		Per diem in PSEA Region/Loc chart below OR the greater of $60 (per contract) or the AAM OR actuals to a maximum of $60 per day.		Per diem in Region/Location Chart OR noncommercial $30 OR Actuals.		Full day Per Diem	Prorated M&IE* if no lodging - otherwise prorated per diem (see chart)	Prorated M&IE* if begins & ends outside member's assigned work hours.
Labor Trades and Crafts (LTC) LL (Contract Effective January 1, 2007 through December 31, 2008)	Greater of $60 or AAM rate	Greater of $33 or AAM rate	Lodging Allowance in LTC Region/Location Chart below OR actuals OR if given state-provided lodging that does not meet camp requirements, members are paid lodging allowance less $10.		federal M&IE rate	55% of federal M&IE rate	Actuals	55% of federal lodging rate	Prorated M&IE*	Prorated M&IE*	Greater of $30 if more than 10 hours and at least 2 hours longer than normal work hours, or 1/2 of the AAM prorated meal rate.

Actuals = Receipted Actual Expenses ($25 or less, receipt not required, to a maximum of $30 unreceipted per trip)

LTC Alaska Lodging Rates By Region - see Community-Region Listing for the locations in each region				
Region	**Peak Season (5/16 - 9/15)**		**Off Season (9/16 - 5/15)**	
	Short-Term = First 30 days	**Long-Term = Days 31-Travel Completion**	**Short-Term = First 30 days**	**Long-Term = Days 31-Travel Completion**
1 - Southeast Alaska	$ 74.00	$ 44.40	$ 64.00	$ 38.40
2 - Southcentral Alaska	$ 79.00	$ 47.40	$ 59.00	$ 35.40
3 - Interior Alaska	$ 64.00	$ 38.40	$ 54.00	$ 32.40
4 - Southwest Alaska	$ 64.00	$ 38.40	$ 60.00	$ 36.00
5 - Barrow, Kotzebue	$ 64.00	$ 38.40	$ 60.00	$ 36.00

PSEA - State Troopers Unit Per Diem Rates by Region				
Region	**Peak Season (5/16 - 9/15)**		**Off Season (9/16 - 5/15)**	
	Short-Term = First 30 days	**Long-Term = Days 31-Travel Completion**	**Short-Term = First 30 days**	**Long-Term = Days 31-Travel Completion**
1 - Southeast Alaska	$ 100.00	$ 66.00	$ 100.00	$ 60.00
2 - Central Alaska	$ 115.00	$ 69.00	$ 95.00	$ 57.00
3 - Far North Alaska	$ 100.00	$ 63.00	$ 100.00	$ 63.00
4 - Southwest Alaska	$ 95.00	$ 59.00	$ 95.00	$ 59.00
5 - Contiguous U.S., Hawaii, Canada	$ 100.00	$ 60.00	$ 100.00	$ 60.00

NOTES:

1. LTC members may request reimbursement of actual lodging expenses in advance of travel. Requests must be approved by the employee's department head or his/her designee.
2. LTC members assigned to work more than 50 miles from their permanent duty station are entitled to a commuting allowance if they return to their residence on their own time (e.g., weekends). The commuting allowance is 90% of lodging allowance (see chart) plus applicable M&IE. Commuting allowance and M&IE paid may be taxable.
3. For in-state travel, the daily meal rate is the same in every location.
4. Boards & Commission members receive Administrative Manual rates, except for at-home meetings during which they receive no per diem for lodging.
5. A portion of the LTC short-term lodging allowance may be taxable.
6. All lodging allowance payments (including LTC commuting allowance) in excess of submitted receipts are reported as taxable compensation.
7. All M&IE payments in excess of federal M&IE rates are reported as taxable compensation. In addition, M&IE received for trips without overnight lodging are taxable compensation.

*M&IE Proration - for partial travel days and one-day travel		Alaska Short Term	Alaska Long Term	Outside Alaska Short Term (CONUS) **						Outside Alaska Long Term (CONUS) **					
Midnight to 10:00 AM	Breakfast (21%)	$ 12	$ 7	$ 13	$ 12	$ 11	$ 10	$ 9	$ 8	$ 8	$ 7	$ 6	$ 6	$ 5	$ 5
10:00 AM to 3:00 PM	Lunch (26%)	16	9	19	17	16	14	13	12	10	9	9	8	7	7
3:00 PM to Midnight	Dinner (53%)	32	17	39	37	34	32	29	26	21	20	19	17	16	13
	Total Daily Amount	$ 60	$ 33	$ 71	$ 66	$ 61	$ 56	$ 51	$ 46	$ 39	$ 36	$ 34	$ 31	$ 28	$ 25

* To be eligible, must be in travel status during meal allowance period for at least three consecutive hours.

** If total daily amount does not equal a CONUS amount listed in table, utilize the percentages to allocate by meal period to the nearest dollar.